



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

“Jefferson County: Responsible government  
advancing quality of life”

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

TAMMIE JAEGER  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** August 5, 2020

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of August 10, 2020

<b>Monday</b> <b>August 10, 2020</b>	Drainage Board  County Board	9:30 a.m.  7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson  Livestream on YouTube OR Fair Park Activity Center 503 N. Jackson Ave, Jefferson
<b>Tuesday</b> <b>August 11, 2020</b>	Fall Primary Election  Sheriff’s Civil Service Commission  Human Services Board  HOME Consortium Executive Board  Joint meeting of Committee Chairs and Department Heads	8:15 a.m.  8:30 a.m.  1:00 p.m.  1:30 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson  Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson  Videoconference  Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Wednesday</b> <b>August 12, 2020</b>	Sheriff’s Civil Service Commission  Historic Sites Preservation Council	7:45 a.m.  8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson  Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Thursday</b> <b>August 13, 2020</b>	Finance Committee  Zoning Board of Adjustment – Site Inspections  Zoning Board of Adjustment – Public Hearing	8:30 a.m.  9:00 a.m.  12:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson  Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson  Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Friday</b> <b>August 14, 2020</b>	Planning and Zoning Committee – Site Inspections  Drug Free Coalition  Drug Free Coalition Leadership Team	8:00 a.m.  8:00 a.m.  9:00 a.m.	Fair Park 503 N. Jackson Ave, Jefferson  Videoconference  Videoconference

<b>Saturday</b> <b>August 15, 2020</b>	Lake Ripley Management District	9:00 a.m.	Oakland Town Hall, N4450 CTH A, Cambridge
	Lower Spring Lake Protection & Rehabilitation District	10:00 a.m.	Palmyra Eagle High School 123 Burr Oak St, Palmyra
<b>Sunday</b> <b>August 16, 2020</b>	No Scheduled County Meetings		

AGENDA  
JEFFERSON COUNTY DRAINAGE BOARD  
and  
Public Hearing/Landowners' Meeting for Drain #44 (10 a.m.)  
Jefferson County Courthouse  
311 S. Center Avenue, Rm 202  
Jefferson, WI 53549  
August 10, 2020  
9:30 a.m.

1. Call to order
2. Roll call and approval of agenda
3. Certification of compliance with open meetings law
4. Approval of minutes
5. Correspondence
6. Citizens present and/or comments
7. Discussion with attorney/adjourn for Landowners' Meeting

Public Hearing/Landowners' Meeting Drain #44

1. Call to order by Chairman Hughes
2. Stated purpose of this meeting – Attorney Griggs
3. ATCP48.36 Report
4. Discussion, Comments, and Objections
5. Action of Drain Board
6. Adjournment
  
8. Call to order – Drain Board meeting continues
9. Report of the Drains
  - a. Drain #36 – Actions of the D.O.T.
  - b. Drain #15– Attorney Griggs – update on September 22, 2020 trial
  - c. Drain #44 – Insurance settlement update
  - d. Drain #20 – Culvert replacement Mike Humcke property – Ron Griebenow
  - e. Drain #30 – Update repair Kutz Drainage – Chairman Hughes
10. Previous agenda items needing further discussion
11. Any other business as allowed by law
12. Approval of invoices
13. Date for next meeting
14. Motion to adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

## AGENDA

### JEFFERSON COUNTY BOARD MEETING

MONDAY AUGUST 10, 2020 7:00 p.m.

Fair Park Activity Center  
503 N. Jackson Avenue  
Jefferson, WI 53549

[Livestream on YouTube](#)

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF MINUTES FROM JULY 14, 2020**
7. **COMMUNICATIONS**
  - a. Treasurer's Monthly Report
  - b. Zoning Committee – Notice of Public Hearing, August 20, 2020
8. **PUBLIC COMMENT**
9. **COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
9. **HIGHWAY COMMITTEE**
  - a. Resolution – Authorization for the Highway Department to enter into contract for lime rock crushing
10. **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE**
  - a. Resolution - Awarding a Contract for Jail Medical Services (Addendum)
  - b. Resolution - Authorizing Negotiations for a Public/Private Partnership for Communications System Towers (Addendum)
11. **PARKS COMMITTEE**
  - a. Resolution – Updating the Jefferson County Parks, Recreation and Open Space Plan
  - b. Ordinance – Amending the Jefferson County Parks Ordinance to prohibit the release of wild and domestic animals in county parks
12. **PLANNING AND ZONING COMMITTEE**
  - a. Report – Approval of Petitions
  - b. Ordinance – Amend Official Zoning Map
13. **PUBLIC COMMENT** (General)
14. **ANNOUNCEMENTS**
15. **ADJOURN**

**NEXT COUNTY BOARD MEETING  
TUESDAY – SEPTEMBER 8, 2020 – 7:00 P.M.**

# Office of the Sheriff - Jefferson County



411 S. Center Avenue  
Jefferson, Wisconsin 53549-1703

**Paul S. Milbrath, Sheriff**  
**Jeffrey Parker, Chief Deputy**

Donald Hunter ★  
Administrative Captain

Travis Maze ★  
Patrol Captain

Margareta Gray  
Jail Captain

## **AGENDA**

### **SHERIFF'S CIVIL SERVICE COMMISSION**

**JEFFERSON COUNTY COURTHOUSE ROOM 202**

**311 S. CENTER AVENUE**

**JEFFERSON, WI 53549**

**Tuesday, August 11, 2020 @ 8:15 A.M.**

**CHRISTINE SPANGLER, WILLIAM GAUGERT, CARL JAEGER, KEVIN PURCELL, LYLE WUESTENBERG**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.
  - 8:15 a.m. – 8:40 a.m. – Briefing on Candidates
  - 8:40 a.m. – 9:20 a.m. – Candidate
  - 9:20 a.m. – 10:00 a.m. – Candidate
  - 1:00 a.m. – 10:40 a.m. – Candidate
  - 10:40 a.m. – 11:20 a.m. – Candidate
  - 11:20 a.m. – 11:30 a.m. – Scoring of candidates
7. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Courthouse, 311 S Center Ave, County Board Room 205**  
**Jefferson, WI 53549**

**Date:** Tuesday, Aug 11, 2020 Time: 8:30 a.m.

**Topic:** Human Services Board Meeting

**Join Zoom Meeting**

<https://zoom.us/j/95399988906?pwd=UDJYSm43SytpUWNhZlFtMUHJsT29ydz09>

**Meeting ID:** 953 9998 8906

**Passcode:** 588946

+13126266799,,95399988906# US (Chicago)

**Committee Members:**

**Jones, Dick (Chair)**  
**Kutz, Russell (Vice Chair)**  
**Tietz, Augie**  
**Wineke, Michael**

**Crouse, Cynthia (Secretary)**  
**Schultz, Jim**  
**Golden, Leslie**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the August 11, 2020 Agenda
5. Public Comment
6. Approval of July 14, 2020, Board Minutes
7. Communications
8. Review of the June 2020 Financial Statement
9. Discuss and Approve July 2020 Vouchers
10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
11. Discussion and Possible Action on New Professional Service Contracts (Foster Care and Psychiatric)
12. Discussion and Possible Action on 2021 Budget Presentation
13. Discussion and possible action on the 2021 Mobility Manager Application
14. Discussion and possible action on the 2021 5310 Vehicle Application
15. Discussion and possible action on the 2021 Aging Plan Goals for review
16. Director's Report
17. Discuss Potential Agenda Items for the September Board Meeting.
18. Adjourn

**Next Scheduled Meetings:**

Tuesday, September 8, 2020, at 8:30 a.m.

Tuesday, October 13, 2020, at 8:30 a.m.

***A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.



C/o Waukesha County CDBG Program  
Lead Agent  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.  
Program Administrator  
121 South Pinckney Street Suite 200  
Madison, WI 53703  
1888.318.4486 (toll-free)  
1.608.258.5560 (direct)  
1.608.258.5565 (Fax)

**The HOME Consortium  
Executive Committee Meeting  
Tuesday, August 11, 2020**

**This meeting will be held via the Microsoft Teams application and will be open to the public.**

Interested members of the public are encouraged to participate in the meeting via telephone.

To join the meeting:

Dial 414-435-2078

Enter the Access Code: 518 867 688

1:00 p.m.

1. Call to Order
2. Approval of the Minutes from the November 11, 2019 Executive Committee meeting.
3. Movin' Out – HOME Waivers
4. Adjournment

**All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 24 hours prior to meeting.

# AGENDA

## Joint Committee Chairs and Department Heads

### Videoconference OR

Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

Tuesday, August 11, 2020 1:30 p.m.

### Committee Chairs

Linda Ager, Jim Braugher, Matt Foelker, George Jaeckel, Richard Jones, Russell Kutz, Kirk Lund, Dwayne Morris, Steven Nass, Carol O'Neil, Laura Payne, Blane Poulson, Amy Rinard, Dick Schultz, Augie Tietz, Matt Trebatoski, Lloyd Zastrow

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Communications
7. Introductions
8. Jefferson County Fiscal First Aid/FY 2021 Budget Status Update
9. County Operations Update
  - a. Facilities Status
  - b. COVID data update
  - c. Staff operations
10. Update on County Planning Processes and Implementation
11. Update on County facility projects (South Campus and Courthouse planning)
12. Meeting locations/remote attendance
13. Zoom Policy Direction for Public Meetings/ Management of Zoom Meetings
14. Open meetings/Records Request
15. Meeting Administrative Process
  - a. Sign in Sheets
  - b. Review and Approval of Agendas
16. Discussion and possible action on tentative future meeting schedule and agenda items.
17. Adjourn

Register in advance for this meeting:

[https://zoom.us/meeting/register/tJEsceGsqT4uHNM6g1Qd7da\\_kdZoARTGzSUQ](https://zoom.us/meeting/register/tJEsceGsqT4uHNM6g1Qd7da_kdZoARTGzSUQ)

After registering, you will receive a confirmation email containing information about joining the meeting.

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Travis Maze ★  
Patrol Captain

Margareta Gray  
Jail Captain

## AGENDA

### SHERIFF'S CIVIL SERVICE COMMISSION

JEFFERSON COUNTY COURTHOUSE ROOM 202

311 S. CENTER AVENUE

JEFFERSON, WI 53549

Wednesday, August 12, 2020 @ 7:45 A.M.

CHRISTINE SPANGLER, WILLIAM GAUGERT, CARL JAEGER, KEVIN PURCELL, LYLE WUESTENBERG

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.
  - 7:45 a.m. – 8:00 a.m. – Briefing on Candidates
  - 8:00 a.m. – 8:40 a.m. – Candidate
  - 8:40 a.m. – 9:20 a.m. – Candidate
  - 9:20 a.m. – 10:00 a.m. – Candidate
  - 10:00 a.m. – 10:40 a.m. – Candidate
  - 10:40 a.m. – 11:20 a.m. – Candidate
  - 11:20 a.m. – 11:30 a.m. – Scoring of candidates
7. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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Historic Sites Preservation Council Agenda  
Jefferson County

Videoconference or  
Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

Wednesday, August 12, 2020  
8:30 a.m.

Join Zoom Meeting

<https://zoom.us/j/95308341090?pwd=a09Ib08vTldQaGM0SElQRfJQN0pqQT09>

Meeting ID: 953 0834 1090

Passcode: 879052

One tap mobile

+13126266799,,95308341090

Council Members: Anita Martin, Kathy Marr, Steve Mode, Dick Schultz, Robin Untz

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Review of agenda
5. Public comment (Members of the public who wish to address the Council must register their request at this time)
6. Approval of minutes from the June 8, 2020 meeting
7. Communications
8. Discussion on web site
9. Discussion of outreach to local historical societies
10. Discussion of the Council's landmark sites program
11. Next meeting
12. Potential agenda items for Council's next meeting
13. Potter's Field Site Visit
14. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

Date: Thursday August 13, 2020

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell (Secretary); Rinard, Amy; Jaeckel, George (Vice Chair);  
Nelán, Conor

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Finance Committee minutes for July 9, 2020
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion on investment portfolio and strategy – DANA Investment Advisors
9. Discussion and possible action on claims against Jefferson County
10. Discussion and possible action on awarding contract for Edge Consulting
11. Discussion and possible action on 2021 budget update
12. Discussion and possible action on CARES funds update
13. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
14. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
15. Reconvene in open session for action on closed session items if necessary
16. Discussion and possible action on 2020 projections of budget vs. actual revenues and expenditures
17. Review of the financial statements and department update for June 2020-Finance Department
18. Review of the financial statements and department update for June 2020-Treasurer's Office
19. Review of the financial statements and department update for June 2020-Child Support Department
20. Update on contingency fund balance
21. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
22. Set future meeting schedule, next meeting date, and possible agenda items
23. Review of invoices
24. Adjourn

Join ZOOM Meeting:

<https://zoom.us/j/91047792620?pwd=enMxeFN0aEVXaEs4N25Nc2JqbVI0UT09>

Meeting ID: 910 4779 2620

Passcode: Finance

Dial by your location: +1 301 715 8592

Next scheduled meetings:      Monday, September 14, 2020 (Budget Hearings)  
   Wednesday, September 16, 2020 (Budget Hearings)  
   Thursday, September 17, 2020 (Budget Hearings)  
   Friday, September 18, 2020 (Budget Hearings and Regular Meeting)  
   Thursday, October 8, 2020 (Regular Meeting)  
   Thursday, November 5, 2020 (Regular Meeting)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

*Dale Weis, Chair; Aari Roberts, Vice-Chair; Janet Sayre Hoeft, Secretary*

PUBLIC HEARING BEGINS AT **12:00 P.M.** ON THURSDAY, AUGUST 13, 2020 **Via Zoom Videoconference or in Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI**

THE BOARD WILL MEET BEFORE THE PUBLIC HEARING AT 9:00 A.M. IN ROOM 205 AND WILL LEAVE FOR SITE INSPECTIONS AT 9:10 A.M.

**PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:**

Join Zoom Meeting

<https://zoom.us/j/94579787018?pwd=alc5Qkd2cHhSOEhxaVZRZkRJMU92UT09>

**OR** Phone: +1 301 715 8592 US

Meeting ID: 945 7978 7018

Passcode: 764527

**PETITIONERS OR THEIR REPRESENTATIVES MUST PARTICIPATE BY EITHER USING ONE OF THE ZOOM MEETING OPTIONS DESCRIBED ABOVE, OR BY ATTENDING IN PERSON.**

1. **Call to Order-Room 205 at 9:00 a.m.**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of the Agenda**
5. **Election of Officers**
6. **Approval of June 11, 2020 Meeting Minutes**
7. **Communications**
8. **Public Comment**
9. **Site Inspections – Beginning at 9:10 a.m. and Leaving from Courthouse Room 205, Driving to the Following Sites:**
  - V1672-20** – Helen Young/Rita Young Trust Property, W1393 N Blue Spring Lake Dr, Town of Palmyra, PIN 024-0516-2841-029
  - V1668-20** – Cynthia Pitzner Trust/Ronald & Susan Pitzner Trust, off of Gross Lane, Town of Aztalan, 002-0714-2742-000
  - V1671-20** – Jacob Schepp, W7075 Main St, Town of Milford, 020-0814-0613-008
  - V1670-20** – Kurt Orcutt, W8696 County Rd B, Town of Lake Mills, 018-0713-0942-002
  - V1669-20** – Scott Nelson/Scott Nelson & Seth Siedschlag Property, N5526 State Rd 134, Town of Lake Mills, PIN 018-0713-3023-023
10. **Public Hearing – Beginning at 12:00 p.m. in Room 205**
11. **Explanation of Process by Board of Adjustment Chair**

## **NOTICE OF PUBLIC HEARING JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 12:00 p.m. on Thursday, August 13, 2020 in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. An AREA VARIANCE is a modification to a dimensional, physical, locational requirement such as the setback, frontage, height, bulk, or density restriction for a structure that is granted by the board of adjustment. A USE VARIANCE is an authorization by the board of adjustment to allow the use of land for a purpose that is otherwise not allowed or is

prohibited by the applicable zoning ordinance. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules. Subject to the above limitations, a petitioner for an AREA VARIANCE bears the burden of proving “unnecessary hardship,” by demonstrating that 1) strict compliance with the zoning ordinance would unreasonably prevent the petitioner from using the property for a permitted purpose, or 2) would render conformity with the zoning ordinance unnecessarily burdensome. A petitioner for a USE VARIANCE bears the burden of proving that 3) strict compliance with the zoning ordinance would leave the property owner with no reasonable use of the property in the absence of a variance. Variances may be granted to allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; discussion and possible action may occur after public hearing on the following:

**V1668-20 – Cyndi Pitzner/Cynthia Pitzner Trust, Ronald & Susan Pitzner Trust:** Variance from Sec. 11.03(d) of the Jefferson County Zoning Ordinance to allow access by easement over PINs 002-0714-2721-000 (18.023 Ac), 002-0714-2724-000 (40 Ac) and 002-0714-2731-000 (40 Ac) to serve a proposed Natural Resource zone on PIN 002-0714-2742-000 (40 Ac) off of **Gross Lane**. The site is in the Town of Aztalan in an A-1 Agricultural zone.

**V1669-20 – Scott Nelson/Scott Nelson & Seth Siedschlag Property:** Variance from Sec. 11.07(d)2 of the Jefferson County Zoning Ordinance to allow construction at less than the required right-of-way and centerlines of State Road 134 and Ivan Street. The site is in the Town of Lake Mills at **N5526 State Road 134**, on PIN 018-0713-3023-023 (0.57 Ac) in a Community zone.

**V1670-20 – Kurt Orcutt:** Variance from Sec. 11.07(d) of the Jefferson County Zoning Ordinance to allow a shed at **W8695 County Road B** at less than the required setback from road right-of-way and centerline of County Road B. The site is on PIN 018-0713-0942-002 (1.398 Ac) in an A-3 zone in the Town of Lake Mills.

**V1671-20 – Jacob Schepp:** Variance from Sec. 11.03(f)2 of the Jefferson County Zoning Ordinance to allow an accessory structure without the principal structure in a Community zone. The site is at **W7075 Main St**, Town of Milford on PIN 020-0814-0613-008 (0.308 Ac).

**V1672-20 – Helen Young/Rita Young Trust Property:** Variance from Sec. 11.09(e) of the Jefferson County Zoning Ordinance to divide two substandard lots resulting in a reduced side yard setback on a substandard R-1 zoned lot. The site is at **W1393 North Blue Spring Lake Dr** on PIN 024-0516-2841-029 (0.716 Ac) in the Town of Palmyra.

12. Discussion and Possible Action on Above Petitions

13. Adjourn

**If you have questions regarding these variances, please contact the Zoning Department at 920-674-7113 or 920-674-8638. Variance files referenced on this hearing notice may be viewed at the Jefferson County Courthouse in Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

#### **JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT**

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

Additional information on Zoning can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTION MEETING**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Lloyd Zastrow*

The Committee will meet at Jefferson County Fair Park, 503 North Jackson Ave, Jefferson to call the meeting to order and address agenda items 1. through 6. They will then drive personal vehicles to view the sites listed in item 7. No discussion or action on the petitions will take place during this meeting.

1. Call to Order at:  
**Jefferson County Fair Park**  
**503 North Jackson Ave, Jefferson, WI**  
**@ 8:00 am**  
**Friday, August 14, 2020**
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Site Inspections for Petitions to be Presented in Public Hearing on August 20, 2020:

**R4258A-20 – Cyndi Pitzner/Cynthia Pitzner Trust, Ronald & Susan Pitzner Trust Property:** Rezone all of PIN 002-0714-2742-000 (40 Ac) for a Natural Resource zone accessed by easement from **Gross Lane** in the Town of Aztalan. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

**R4259A-20 – Pete Gross/Alan & Margaret Foley Property:** Create a 3.5-acre lot around the existing home and buildings at **W5410 Urban Drive** in the Town of Aztalan, part of PIN 002-0714-2314-001 (18.725 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CU2041-20 – Scott Nelson:** Conditional use for transportation services (warehouses) in a Community zone at **N5526 State Road 134** in the Town of Lake Mills, on PIN 018-0713-3023-023 (0.57 Ac). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

**R4264A-20 – Steven M Sterwald:** Create a 2.07-acre building site at the end of **Woelffer Ln**, Town of Waterloo, from part of PINs 030-0813-2712-000 (27.76 Ac) and 030-0813-2712-001 (17.24 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CU2042-20 – Jacob Schepp:** Conditional use for an 864 square foot, 18 foot high extensive on-site storage structure in a Community zone at **W7075 Main St**, Town of Milford, on PIN 020-0814-0613-008 (0.308 Ac). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

**CU2044-20 – Alta Genetics:** Conditional use to allow for an ATCP51 expansion for up to 546 animal units at **N8355 and N8395 High Rd** in the Town of Watertown. This property, PIN 032-0815-2014-000 (23.895 Ac) is in A-1, Exclusive Agricultural zone. This is an ATCP51 regulated facility, and the request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CU2038-20 – Mathew Bennett:** Conditional use to allow for construction contractor services/tree care business in a Community zone at **N6334 County Road E** in the Town of Concord on PIN 006-0716-1614-009 (0.87 Ac). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

**CU2045-20 – Matthew Bennet:** Conditional use for a 2,400 square foot, 21' 4" high extensive on-site storage structure in a Community zone at **N6334 County Road E** in the Town of Concord on PIN 006-0716-1614-009 (0.87 Ac). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

**CU2039-20 – Raymond & Kelly Boknevit:** Conditional use to allow for a 1,200 square foot extensive on-site storage structure in an R-2 zone at **W217 Golden Lake Park Circle**, Town of Concord, on PIN 006-0716-3613-031 (0.885 Ac). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

**R4263A-20 – James & Janice Northey:** Create a new building site at **N3487 Hardscrabble Rd** in the Town of Sullivan, on PIN 026-0616-2442-001 (6.83 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CU2043-20 – Mary West:** Conditional use to have three dogs in a Residential R-2 zone at **N4334 County Road E**, Town of Sullivan, on PIN 026-0616-1123-001 (1.559 Ac). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

**R4262A-20 – Gary Jackson:** Create two, 1-acre building sites near **W792 Village Line Rd**, Town of Sullivan, from part of PIN 026-0616-0233-000 (38 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4260A-20 – Ryan Broedlow/Anthony & Janis Milbrath Property:** Create a 4-acre lot around the buildings at **W3367 Sunshine Rd** in the Town of Farmington from part of PIN 008-0715-2741-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4261A-20 – Richard Riedel:** Rezone 3.5 acres around the home and buildings at **N4824 County Road Y** in the Town of Jefferson, part of PIN 014-0614-0111-003 (12 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CU2040-20 – Alan Maske:** Conditional use for an addition to an existing structure, creating a total 1,104 square foot workshop at **W5236 Meirkwood Dr**, Town of Aztalan on PIN 014-0614-1332-007 (0.76 Ac). This is in a Residential R-2 zone, and the request is in accordance with Sec. 11.04(2) of the Jefferson County Zoning Ordinance.

## **8. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*



**Jefferson County Health Department**  
1541 Annex Rd Jefferson, WI 53549 Phone 920-674-7275

**Jefferson County Drug Free Coalition**  
**Friday, August 14, 2020**  
**8:00 am to 9:00 am**  
**Zoom Meeting:** <https://zoom.us/j/98424866327>

## Meeting Agenda

### Leadership Team Members

Dean Kurtz  
Calvary Baptist Church/Newfocus  
Pastor

Abbey Kuehn  
City of Watertown Public Health  
Department  
Assistant Director

Traci Wilson  
Fort Health Care  
Community Health Coordinator

Craig Holler  
Jefferson County Administration  
Alcohol and Drug Court

Emi Reiner  
Jefferson County Health Department  
Public Health Nurse

James Small  
Village of Palmyra Police  
Public Safety Director/Police and Fire Chief

Tammy Foerster  
Watertown Unified School District  
School Social Worker

- A. Call to Order
- B. Roll Call
- C. Certification of Compliance with the Open Meetings Laws
- D. Public Comment
- E. Approval of Minutes from July 10, 2020
- F. Updates from Workgroups
- G. Discussion and possible action related to use of coalition funds for incentives and youth involvement projects
- H. Overdose Awareness Day Activities
- I. Coalition Partner Updates
- J. Next Meeting Date
- K. Adjourn

Join Zoom Meeting  
<https://zoom.us/j/98424866327>

Meeting ID: 984 2486 6327  
One tap mobile  
+13126266799,,98424866327# US (Chicago)  
+16465588656,,98424866327# US (New York)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.





Jefferson County  
**Drug Free Coalition**

**Jefferson County Health Department**  
1541 Annex Rd Jefferson, WI 53549 Phone 920-674-7275

**Jefferson County Drug Free Coalition Leadership Team**

**August 14, 2020**

**9:00 am – 10:00 am**

**Zoom Link:** <https://zoom.us/j/98424866327>

## Meeting Agenda

### Leadership Team Members

Dean Kurtz  
Calvary Baptist Church/Newfocus  
Pastor

Abbey Kuehn  
City of Watertown Public Health  
Department  
Assistant Director

Traci Wilson  
Fort Health Care  
Community Health Coordinator

Craig Holler  
Jefferson County Administration  
Alcohol and Drug Court

Emi Reiner  
Jefferson County Health Department  
Public Health Nurse

James Small  
Village of Palmyra Police  
Public Safety Director/Police and Fire Chief

Tammy Foerster  
Watertown Unified School District  
School Social Worker

- A. Call to Order
- B. Roll Call
- C. Certification of Compliance with the Open Meetings Laws
- D. Public Comment
- E. Approval of Minutes from July 10, 2020
- F. Communications
- G. Coalition Updates
- H. Discussion and possible action related to Drug Free Communities Grant
- I. Discussion and possible action related to Drug Free Communities Assessment and Logic Models
- J. Adjourn

Join Zoom Meeting  
<https://zoom.us/j/98424866327>

Meeting ID: 984 2486 6327  
One tap mobile  
+13126266799,,98424866327# US (Chicago)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

## **Lake Ripley Management District Budget Hearing**

August 15, 2020  
9 a.m. at Oakland Town Hall  
N4450 County Road A  
Cambridge

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### **LRMD Annual Meeting**

Immediately following budget hearing  
Oakland Town Hall

- I. Call to Order
  - II. Approval of 2019 Annual Meeting Minutes
  - III. Nomination of Board candidates, Statements of Candidates, and Election – Two open positions
    - a. (Names on Ballot: Craig Kempel, Keith Kolb)
  - IV. Chairman's report
  - V. Treasurer's report
  - VI. Authorization to use unrestricted funds, capital reserves, or other financial strategies to purchase land available that is beneficial to the preservation of Lake Ripley
  - VII. Approval of the budget and tax levy
  - VIII. Approval of changes to the LRMD ByLaws
  - IX. Discussion and possible action on other business that can be legally considered by the District
  - X. Results of election read to attendees
  - XI. Adjournment
- 

### **Meeting of the Lake Ripley Management District Board of Directors August 15, 2020**

Immediately following Annual Meeting Oakland Town Hall

- I. Call to Order and Roll Call
- II. Election of Board Officers
- III. Adjournment

Note: Public Comment will be taken at discretion of District Chair

**LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT  
ANNUAL MEETING  
August 15, 2020 – 10:00AM**

**PALMYRA EAGLE HIGH SCHOOL-COMMUNITY ROOM  
Enter through Door #2 (northwest) and Exit through Door #3  
123 Burr Oak St., Palmyra, WI**

**For the safety of others: Please wear masks, adhere to signage, and refrain from attending if you are not feeling well.**

**AGENDA**

Call to Order	Linda
Approval of Minutes from January 25, 2020	
Treasurer Position – Term is complete - nominations?	Linda
Treasurer’s Report – Current	Debby
Chemical Treatment Updates	Linda
Clean Boats/Clean Water	Pat
Water Clarity/Testing	Greg
Dam Payment Information	Debby
Budget Discussion, Proposal, Possible Vote?	Linda/Debby
Weed Harvester Status	Linda
Weed Harvesting: Current and Future	Linda
Geese Depredation Report	Bill/Beth
State Required Annual Audit – 2 volunteers needed	Linda
Open Discussion	

**ACKNOWLEDGEMENTS**

- Village Employees – Scott and Al-All they have done for the Lake District
- James Walslager-Countless hours removing and replacing all hoses
- Greg Smith-Assistance in the rescue/recovery of Lola, clearing the boat landing of weeds/muck and assisting Clean Harbor crew in identifying spill.
- Dick Roloff – Cutter on Blue Spring Lake

Tentative Meeting Date	Linda
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**Adjourn**